

Safeguarding children policy and procedures

Caroline Lee dance studio (CLDS) acknowledges its responsibility to safeguard the welfare of every child/young person entrusted to its care. CLDS is committed to ensure a safe environment to all children/ young people who access the services provided by this dance school.

A child or young person is anyone under the age of 18.

The purpose of this safeguarding policy statement is:

- To protect children and young people who receive dance tuition from CLDS from harm.
- This policy applies to anyone working on behalf of CLDS, including any paid staff and volunteers.

This policy has been drawn up based on legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation is available from nspcc.org.uk/learning.

We believe that:

- Children and young people should never experience abuse of any kind.
- We have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

CLDS recognises that:

- The welfare of children is paramount in all the work we do and in all the decisions we take. All children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse.
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- All allegations/suspicions of abuse should be taken extremely seriously and responded to immediately and appropriately.
- Every child/ young person who participates in CLDS classes, should be able to take part in an enjoyable and safe environment. All children should be protected from any poor practice or abuse. CLDS understands that this is the responsibility of every adult involved in the running of CLDS.
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

CLDS will seek to keep children and young people safe by:

- Valuing, listening to and respecting them
- Adopting child protection and safeguarding best practice through our policies, procedures and code of conduct.
- Recruiting and selecting any staff and volunteers safely, ensuring all necessary checks are made.
- Recording, storing and using information professionally and securely, in line with data protection legislation and guidance.

- Sharing information about safeguarding and good practice with children and their families via our online safeguarding policy and one-to-one discussions.
- Making sure that children, young people and their families know where to go for help if they have a concern

Safeguarding policy statement:

- Using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- Using our procedures to manage any allegations against staff and volunteers appropriately
- Creating and maintaining an anti-bullying environment.
- Ensuring that we provide a safe physical environment for our children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- Building a safeguarding culture where staff and volunteers, children, young people and their families, treat each other with respect and are comfortable about sharing concerns.

Contact details:

Caroline Lee, Principal

07870767547

info@carolineleedance.co.uk